

## HW. D. Health and Safety meetings must be in place for the site which include both management and workers

- Meetings are held at least once per annum
- Meeting dates are communicated to staff
- Staff have representation at the meetings and those representatives are able to feed staff views and concerns into the meetings.

HW.D1. It is recommended that Health & Safety meetings are recorded.

Insert minutes of meetings and actions

Operator PPE/ TH 1