

**HW. a PROTECTION OF HUMAN HEALTH
(HEALTH AND SAFETY AT WORK) POLICY.**

1. HEALTH AND SAFETY AT WORK ACT 1974

as a Director of trading as and a Partner in operating at is responsible for carrying out all necessary action for implementing the Health and Safety at Work Act 1974, Section 2(1).

- a. To provide and maintain equipment, machinery and systems of work which are safe and without risk to health.
- b. To ensure there is an absence of risk to health and safety of all persons including those not in their employment when handling, storing or transporting any article or substance.
- c. To provide information, instruction and training and supervision as is necessary to ensure the health and safety of their employees while at work.
- d. To provide and maintain safe premises and means of access to and from any place of work under our control.
- e. To provide a working environment without risk to health and safety and adequate facilities for their welfare at work.
- f. To ensure that all part-time and casual employees are aware that they are responsible for the safety of all children under their care. To encourage them to make alternative arrangements for their children so that they are not on the premises and if they are unable to make alternative arrangements then they are made aware of the risks to the safety of their children.

Sections 7 and 8 of the above Act set out the following duties and obligations in respect of an employee that:-

- a. They must take all REASONABLE care of their own health and safety while at work.**
- b. Be aware of the safety of other persons ie lorry drivers, contractors, casual pickers, representatives and members of the general public etc., who may be adversely affected by their acts or omissions while at work.
- c. to co-operate with their employer to achieve a healthy and safe workplace ie to comply with the statutory requirements of the safety regulations.

d. To ensure that all part-time and casual employees are aware that they are responsible for the safety of all children under their care. To ensure that they are made aware of the risks to the safety of their children. To ensure they are aware of the farm's policy on the safety of children at work and are aware of the safety document distributed to all employees.

e. They will not interfere with, or misuse, any safety equipment.

2. SAFETY ARRANGEMENTS

In addition to _____, _____ and _____ are in charge of safety and for ensuring compliance with safety regulations. _____ is responsible for safety training.

In the event of machinery breakages or faults which affect safety, _____ must be informed immediately and the equipment must **NOT** be used until rectified.

NB. To use a machine with any safety equipment faulty or missing, might lead to a breach of the statutory provisions and the owner/user liable to prosecution.

3. TRAINING

a. Training will be given in the use of all equipment, especially new, by the suppliers, A.T.B. or other specialists as required. Health and Safety literature is available from _____ at the farm office.

b. All equipment manuals are kept in the farm workshop and must not be removed

c. Requests to go on specialised training courses must be made to _____ and will be encouraged.

Task Restrictions

a. Very special attention must be paid when applying pesticides, THAT ALL safety measures are abided by and that all pesticides are recorded. No person may spray unless he has been on an A.T.B. course "The safe handling of pesticides". All protective clothing must be worn when necessary. Lastly always read the label.

Fire and Accident Procedures

All accidents must be reported, however small, to _____ and recorded in the accident book which is kept in the farm office.

In the event of Fire, Dial 999. Telephones are in the _____ and

First aid equipment is in the _____. The following people have vehicle first aid kits.

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_____ has an up-to-date Emergency First Aid certificate. (Both _____ and _____ are Fully Qualified first aiders). _____ is responsible for informing _____ of items that need replacing. (There is a limited amount of spare equipment in the farm office).

FINALLY

a. Employees are requested to obtain full instructions from the management on the safety of equipment and procedures.

b. IF YOU DO NOT KNOW – ASK!!!! Excuses such as “I did not know” will **NOT** be accepted.
